



## **ADDENDUM NO. 1**

**Dated: February 6, 2006**

### **CIVIL ENGINEERING SERVICES**

This Addendum consists of one (1) page.

<b><u>ITEM NO.</u></b>	<b><u>DESCRIPTION</u></b>
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<b>1.</b>	<b>Page 2; Next to last paragraph</b>
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**Delete:** Paragraph in its entirety.

**Replace with:** "Upon receipt of the proposals, the City will evaluate all materials submitted by responding firms and rank the proposals in order of qualifications by virtue of technical competence, general background experience, availability, etc. The City shall engage in individual discussions with two or more firms deemed most qualified, responsible and suitable on the basis of initial responses and with emphasis on professional competence, to provide the required services. After completion of the interview process, the City shall select the firm whose professional qualifications and proposed services are deemed the most meritorious. At that time, the City will enter into negotiations with the first choice firm to determine an agreeable method of compensation for service. If negotiation cannot be successfully completed with the first choice firm, the City will then negotiate with the second choice firm, etc. Upon completion of negotiations a formal contract agreement will be prepared and executed between the firm and the City of Norfolk."

**Summary:** The City will enter into only one contract.

Issued by: John M. Keifer  
Director of Public Works